MOUNTAIN VALLEY
HOMEOWNERS ASSOCIATION

IMPORTANT INFORMATION
(KEEP THIS FOR YOUR RECORDS)

ASSOCIATION NAME: Mountain Valley Homeowners Association

WEBSITE: mylordon.com

LORDON ASSOCIATION #022

Insert your account number here (you may find it on your billing statement – it will begin with the numbers 022): _____

The following is a list of each department, its general services, and the phone number and extension to reach your representative.

Property Manager: Alison Arnold, 818-707-0200, Extension 5001
alison@mylordon.com

Property Manager Assistant/ Maintenance:
Jessica Gutierrez 818-707-0200, Extension 5003
clientcare5003@mylordon.com
Community information, architectural approval, CCRs, Design Guidelines, Rules and Regulations, meeting information, Common Area keys, and Association correspondence.
Calls regarding Common Area maintenance problems

Accounting: Jennifer Bryant, 818-707-0200, Extension 3316
acct3316@mylordon.com
Inquiries regarding your billing, the status of your account, an inquiry to see if a payment has been received, questions on any demand letter received, an inquiry on status of a check to be paid to you, and financial questions. Please have your account number ready for faster service.

Insurance: Ari Anaya, 818-707-0200, Extension 3341
insurance@mylordon.com
Inquiries regarding community insurance, proof of insurance, insurance claims.

Collections: Maggie Jauregui, 818-707-0200, Extension 3338
collect3338@mylordon.com
Inquiries if your account has been assigned by your Association for collection. Please have your account number ready for faster service.

Escrow: Michelle Soto, 818-707-0200, option 8
escrow@mylordon.com
Escrow demands, lender certification, and closed escrows. Please have your account number ready for faster service.

General:
If your inquiry is not directed to the above areas or if you need department head assistance, then please call 818-707-0200 and the receptionist will direct your call.

Thank you for your interest and assistance in using this directory.